
Health Needs and Human Services Commission Agenda

Wednesday, January 21, 2026 12:00 p.m.
Harrigan Centennial Hall

Commission Members:

Michelle Kavouras, Amanda Roberts, Lawrence “Woody” Widmark
Crystal Duncan, Amy Wilson, Sophia Schwantes
Assembly Liaison: JJ Carlson

I. CALL TO ORDER

II. ROLL CALL

III. AGENDA CHANGES

IV. PERSONS TO BE HEARD (*For items OFF the agenda - not to exceed 3 minutes*)

V. APPROVAL OF MINUTES

A. November 19, 2025

VI. REPORTS

Chair:

Commissioners:

City Staff:

Assembly Liaison:

Other(s): SAFV

VII. UNFINISHED BUSINESS

B. Discussion/Decision on amendments to Sitka General Code Chapter 2.30 “Health Needs and Human Services Commission”

C. Updates from working groups

VIII. NEW BUSINESS

D. Discussion/Decision to nominate a commission member to participate as a member of Sitka’s Walkability Action Institute Team

E. Nominations for Chair and Vice Chair

IX. PERSONS TO BE HEARD (*For items ON or Off the agenda – not to exceed 3 minutes*)

X. ADJOURNMENT

The next regular meeting is scheduled for Wednesday, February 18, 2026, at noon in Harrigan Centennial Hall.

Health Needs and Human Services Commission Minutes

Wednesday, November 19, 2025 12:00 p.m.

Harrigan Centennial Hall

Commission Members:

**Michelle Kavouras, Crystal Duncan, Amanda Roberts,
Lawrence "Woody" Widmark, Amy Wilson, Sophia Schwantes
JJ Carlson (Assembly Liaison)**

I. CALL TO ORDER

Chair Kavouras called the meeting to order at 12:00 p.m. and provided a land acknowledgement.

II. ROLL CALL

Commissioners Present: Michelle Kavouras, Amy Wilson, Sophia Schwantes, Amanda Roberts

Commissioners Absent: Crystal Duncan (excused), Woody Widmark (excused)

III. CORRESPONDENCE /AGENDA CHANGES

No agenda changes.

IV. PERSONS TO BE HEARD *(Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, not to exceed 3 minutes)*

None.

V. APPROVAL OF MINUTES

A. October 15, 2025

Wilson moved to approve the minutes of October 15, 2025. Motion passed 4-0 by a roll call vote.

VI. REPORTS

Chair – Kavouras recognized former Commissioner Annette Evans and announced that Chair and Vice-Chair nominations would be included in the December meeting agenda.

Commissioners – None.

City Staff – None.

Assembly Liaison – Carlson highlighted the service award for Evans at the recent Assembly meeting. She also noted the Assembly's vote to request up to three REPLs from the state, with the CBS application to be reviewed by the ABC Board at their December 2 meeting.

Other(s) – None.

VII. UNFINISHED BUSINESS

B. Discussion/Decision on amendments to Sitka General Code Chapter 2.30 "Health Needs and Human Services Commission"

All members spoke in support of the suggested changes, but desired to postpone the vote until next month after member Duncan returns to provide clarification on bi-annual presentations from STA. The decision to postpone this item to the next meeting was unanimous.

C. Updates from working groups

Kavouras provided a working group update addressing the goal "Mental Health and Suicide Prevention/Postvention." The "Health and Racial Equity" working group did not have an update.

VIII. NEW BUSINESS

D. Update and next steps on the status of the City and Borough of Sitka's petitioning the Alaska State Alcoholic Beverage Control Board to issue up to three additional restaurant or eating place licenses.

Kavouras desired to write a letter in opposition to the ABC board from the Commission, but it was explained the Commission may not write a letter to an outside organization without Assembly approval. Schwantes wanted data that correlated an increase in REPLs with an increase in youth alcohol use. Roberts highlighted the value of Sitka Counseling's work and suggested this data be used to raise community awareness of youth risks.

IX. PERSONS TO BE HEARD (*For items on or off the agenda, not to exceed 3 minutes*)

JJ Carlson told of a Sitka Strategic Plan meeting this weekend and offered to share anything from the commission.

X. ADJOURNMENT

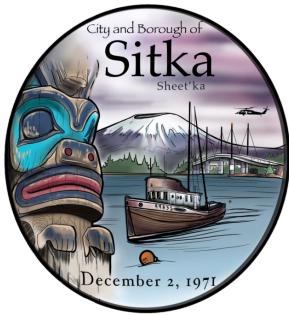
Roberts moved to adjourn the meeting. Hearing no objections, the meeting adjourned at 12:31 p.m.

Attest:
Holley Bayne
Deputy Municipal Clerk

Assembly Liaison Report

Packet Materials

Assembly Liaison Carlson will provide a report on a recent item at the January 13 Assembly meeting regarding a supplemental appropriation for Childcare Needs Analysis and Program Framework.



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

From: John Leach, Municipal Administrator 

Date: January 5, 2026

Subject: Supplemental Appropriation for Childcare Needs Analysis and Program Framework

Background

The City and Borough of Sitka (CBS) adopted its first Strategic Plan in 2022, establishing a shared set of long-term goals and priorities to guide organizational decision-making, resource allocation, and community investment. Since its adoption, the Strategic Plan has served as a living document, with periodic updates to reflect changing conditions, emerging needs, and Assembly direction.

In November 2025, the Assembly held a Strategic Planning workshop to review progress on the plan, reaffirm core priorities, and identify focus areas for 2026. As part of that discussion, the Assembly refined several goals to ensure they were more actionable and aligned with current community needs.

Childcare has been included as a goal area since the inception of the Strategic Plan. However, through recent discussions and the November 2025 workshop, the Assembly elevated childcare to a top priority and directed that the related goal language be clarified and strengthened. As a result, Goal 1.4 was revised to state: "Develop incentives and identify revenue sources for community partners to improve access to childcare." This updated language reflects a more targeted and implementation-focused approach, emphasizing both partnerships and sustainable funding mechanisms.

Beginning in the fall of 2025, Assembly co-sponsors Pike, Mosher, and Christianson began exploring potential solutions to Sitka's childcare challenges. The sponsors met directly with local childcare providers to listen to on-the-ground experiences and to better understand what providers believed would meaningfully address capacity, staffing, and affordability concerns.

In addition to provider outreach, the sponsors also met with a range of community stakeholders, including members of the Early Childhood Coalition, representatives from the Sitka School District, the Sitka Tribe of Alaska, and the Sitka Chamber of Commerce.

They also met with Blue Shibler of the Southeast Childhood Collective (formerly AEYC) to discuss regional context and opportunities for collaboration.

Throughout this process, the sponsors relied heavily on the report produced by the Health Needs and Human Services Commission, authored by Annette Evans and Crystal Duncan and written in January 2025, which provided valuable data and framing regarding community needs. Lauren Wild, of the Early Childhood Coalition, also provided very helpful research that she did in 2023.

After reviewing the information gathered through these conversations, and following discussions with the Municipal Administrator, the sponsors concluded that the childcare issue is complex, multi-faceted, and beyond what could be fully addressed using internal resources alone. As a result, they determined that outside technical support would be necessary, leading to the development of the proposal attached to this memorandum.

Analysis

Consistent with Assembly direction expressed through the Strategic Plan, and in coordination with Assembly co-sponsors Pike, Christianson, and Mosher, the Municipal Administrator initiated outreach to Blue Shibler, Executive Director of the Southeast Childhood Collective. The purpose of this outreach was to request development of a proposal that would directly advance the Assembly's updated childcare priorities and align with Strategic Plan Goal 1.4.

At the direction of the sponsors, the proposal was structured to address several interrelated objectives. These objectives include developing a shared, data-informed understanding of Sitka's current childcare landscape; identifying practical strategies to stabilize and strengthen the childcare sector; exploring approaches that would allow providers to offer higher wages and improve staff recruitment and retention; supporting sustainable growth in licensed childcare capacity; identifying options to help stabilize childcare rates for families; and improving alignment between childcare availability, workforce needs, and training opportunities.

Ms. Shibler responded with the attached proposal (encl 1), which outlines a scope of work designed to meet these objectives. The proposed deliverables include a written Child Care Needs Analysis Report, a scalable Child Care Program Framework, a summary of stakeholder engagement findings, preliminary cost considerations to support evaluation of potential investment options, and materials suitable for Assembly discussion and planning.

Delivery of the final work products is anticipated by the end of March 2026. However, this timeline may be adjusted slightly depending on the timing of approval of the requested supplemental appropriation.

The total proposed fee for this project is \$25,000. Pursuant to Sitka General Code 4.15.060(A)(4), the procurement of consultant and technical services is exempt from competitive bid requirements, making this engagement allowable under existing procurement authority.

Fiscal Note

This action requires a supplemental appropriation in the amount of \$25,000 from General

Fund reserves to the Administration budget for Contract and Purchased Services to fund the proposed childcare needs analysis and program framework development.

Recommendation

Approve the supplemental appropriation in the amount of \$25,000 from General Fund reserves to the Administration budget for Contract and Purchased Services in order to proceed expeditiously with the proposed childcare needs analysis and program framework. Approval of this action will allow the City and Borough of Sitka to advance the childcare priorities identified by the Assembly and make measurable progress toward achieving the goals outlined in the Strategic Plan.

Encl: Proposal for a Child Care Needs Analysis and Program Framework



Proposal for a Child Care Needs Analysis and Program Framework

Submitted by: Southeast Childhood Collective

Submitted to: City and Borough of Sitka

Primary Contact: Blue Shibler, Executive Director

Date: January 2, 2026

Executive Summary

Southeast Childhood Collective respectfully submits this proposal to support the City and Borough of Sitka in conducting a comprehensive child care needs analysis and developing a scalable child care program funding framework.

Child care is a foundational component of Sitka's economic and community infrastructure. Persistent challenges related to workforce recruitment and retention, limited licensed capacity, and financial strain on both providers and families continue to constrain the sector. These challenges reflect structural market conditions: providers face rising operating and staffing costs while families are already paying what they can afford, leaving little room to increase tuition without harming access.

This project will provide Sitka with a clear understanding of the current child care landscape and a set of practical, scalable program options that can strengthen provider stability, support higher wages, improve workforce retention, and promote sustainable growth without increasing costs for families.

Project Goals and Objectives

- Develop a shared, data-informed understanding of Sitka's current child care landscape
- Identify practical strategies to stabilize and strengthen the child care sector
- Explore approaches that enable providers to offer higher wages and retain staff
- Support sustainable growth in licensed child care capacity
- Identify options that help stabilize child care rates for families
- Improve alignment between child care, workforce needs, and training opportunities



3200 Hospital Drive, Suite. 204, Juneau, AK 99801



907.789.1235



info@childhoodcollective.org



www.childhoodcollective.org



Scope of Work: Needs Analysis and Program Framework Development

Southeast Childhood Collective will conduct an integrated needs analysis and program framework development process that combines data review, stakeholder-informed insights, and program design.

The needs analysis will assess licensed child care capacity, workforce conditions, affordability constraints for families, and system strengths and gaps. The focus will be on identifying structural factors that limit stability and growth, rather than evaluating individual providers.

Stakeholder engagement will be a core component of this work. SCC will conduct two engagement sessions, one for families and one for child care providers. These sessions will inform the analysis and ensure the resulting framework reflects local experience and priorities.

Building on the needs analysis, SCC will develop a scalable funding framework for child care programs. The framework will include program goals and guiding principles; one or more program models that support provider stability, higher wages, and workforce retention; affordability considerations; and key design elements, including eligibility, accountability, and administration. The framework will also outline how program elements could be scaled over time and include preliminary cost considerations to support evaluation of different levels of investment.

Deliverables

All deliverables will be completed and submitted no later than March 23, 2026.

Deliverables will include:

1. A written Child Care Needs Analysis Report
2. A Scalable Child Care Program Framework
3. Summary of stakeholder engagement findings
4. Preliminary cost considerations to support evaluation of investment options
5. Materials suitable for Assembly discussion and planning





SOUTHEAST
Childhood Collective
SUPPORTING FAMILIES, BUILDING CHILDCARE

Project Fee

The total proposed fee for this project is \$25,000.

This fee reflects the scope of analysis, in-person stakeholder engagement, regional expertise, and the development of policy-ready deliverables.

Next Steps

Southeast Childhood Collective welcomes the opportunity to discuss this proposal further or refine the scope as needed. Upon confirmation, SCC is prepared to begin work promptly to meet the March 23, 2026, delivery date.



3200 Hospital Drive, Suite. 204, Juneau, AK 99801



907.789.1235



info@childhoodcollective.org



www.childhoodcollective.org

6 CITY AND BOROUGH OF SITKA
7
8
9

10 ORDINANCE NO. 2026-01
11
12 AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA MAKING SUPPLEMENTAL
13 APPROPRIATIONS FOR FISCAL YEAR 2026
14 (Childcare Study)
15
16

17 **BE IT ENACTED** by the Assembly of the City and Borough of Sitka, Alaska as follows:
18
19

20 1. **CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to be a part
21 of the Sitka General Code of the City and Borough of Sitka, Alaska.
22
23

24 2. **SEVERABILITY.** If any provision of this ordinance or any application thereof to any person or
25 circumstance is held invalid, the remainder of this ordinance and application thereof to any person and
circumstances shall not be affected thereby.
26

27 3. **PURPOSE.** The purpose of this ordinance is to make a supplemental Operation appropriation for
28 FY2026.
29

30 4. **ENACTMENT.** In accordance with Section 11.10 (a) of the Charter of the City and Borough of
31 Sitka, Alaska, the Assembly hereby makes the following supplemental appropriation for the budget period
32 beginning July 1, 2025 and ending June 30, 2026.
33

<u>FISCAL YEAR 2026 EXPENDITURE BUDGETS</u>	
GENERAL FUND	
Administration – Contracted/Purchased Services: Increase appropriations by \$25,000 for a childcare study.	

34 **EXPLANATION**
35 The Assembly has elevated childcare to a top priority. Funding of \$25,000 is needed for a childcare
36 needs analysis and program framework study.
37

38 5. **EFFECTIVE DATE.** This ordinance shall become effective on the day after the date of its
39 passage.
40

41 **PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka,
42 Alaska this 27th day of January 2026.
43

44 **ATTEST:**

45 **Steven Eisenbeisz, Mayor**

46

Sara Peterson, MMC
47 **Municipal Clerk**

48 **1st reading: 1/13/26**
2nd and final reading: 1/27/26

49 **Sponsors: Christianson/ Pike/ Mosher**

ITEM B

Discussion/Decision on amendments to Sitka General Code Chapter 2.30 “Health Needs and Human Services Commission”

1 Sponsors: _____
2
3
4
5
6
7
8
9

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2025-xx

**AN ORDINANCE OF CITY AND BOROUGH OF SITKA AMENDING TITLE 2
"ADMINISTRATION AND PERSONNEL" CHAPTER 2.30 "HEALTH NEEDS AND
HUMAN SERVICES COMMISSION"**

10
11 1. **CLASSIFICATION.** This ordinance is of a permanent nature and is intended to
12 become a part of the Sitka General Code.
13

14 2. **SEVERABILITY.** If any provision of this ordinance or any application to any
15 person or circumstance is held invalid, the remainder of this ordinance and application to any
16 person or circumstance shall not be affected.
17

18 3. **PURPOSE.** The purpose of this ordinance is to update Sitka General Code Chapter
19 2.30, "Health Needs and Human Services Commission," in accordance with recommendations
20 from the current Commission.
21

22 4. **ENACTMENT, NOW, THEREFORE, BE IT ENACTED** by the Assembly of the
23 City and Borough of Sitka that Title 2 entitled, "Administration and Personnel," Chapter 2.30,
24 entitled, "Health Needs and Human Services Commission" be amended to read as follows:
25

**Title 2
ADMINISTRATION AND PERSONNEL**

26 **Chapters:**

27 * * *

28 **2.30 Health Needs and Human Services Commission**

29 * * *

30 **Chapter 2.30**

31 **HEALTH NEEDS AND HUMAN SERVICES COMMISSION**

32 **Sections:**

33 **2.30.010 Health needs and human services commission.**

34 **2.30.020 Term.**

35 **2.30.030 Meetings.**

36 **2.30.040 Organization.**

37 **2.30.050 Resignation.**

38 **2.30.060 Powers and duties.**

39 **2.30.010 Health needs and human services commission.**

40 There shall be a commission known as the health needs and human services commission
41 which shall be composed of seven members appointed by the Assembly and, to the extent
42

46 deemed advisable by the Assembly, include professionals from among the fields of health
47 and human services including medicine, psychology, public health, social services, public
48 safety, public administration and other related fields. One member shall be nominated by the
49 Sheet'ká Kwáan Sitka Tribe of Alaska. This nomination process will begin with the next new
50 member appointment. A member of the Sitka Assembly will serve as a liaison for the
51 commission. All members of the commission shall be at-large members and represent a
52 diverse cross-section of the community. An ex-officio non-voting member of the Assembly
53 will serve as a liaison for the commission.

Commented [HB1]: Crystal: Next available vacancy - what is the best way to indicate the next seat will be appointed by STA since we are already full

54 **2.30.020 Term.**

55 The term of a member shall be three years or until a successor is appointed. ~~1, except, term of~~
56 ~~the Assembly Liaison shall be for one year.~~ The first members appointed to the commission
57 shall, upon appointment, determine the length of the terms so that the terms of three (3)
58 members shall be for one year and the terms of two (2) members shall be for two years, and
59 the terms of two (2) members shall be for three years, resulting in staggered terms for
60 members subsequently appointed. A vacancy on the commission shall be filled by
61 appointment by the Assembly for any remainder of an unexpired term. Annually the
62 assembly shall, at its first regular meeting in October, designate the liaison.

63 **2.30.030 Meetings.**

64 A. Meet ~~a minimum of four times per year~~ once a month at such times that the chair or, in
65 his or her absence, the vice-chair shall determine. Business conducted during meetings shall
66 adhere to the provisions set forth in Sitka General Code Chapter 2.25.

67 B. Give reasonable public notice of its meetings and shall comply in all respects with the
68 Alaska Open Meetings Law.

69 **2.30.040 Organization.**

70 The commission shall organize itself by electing a chair~~man~~, and vice chair~~man~~, and
71 ~~secretary~~, each of whom shall be elected by the members of the commission at the first
72 meeting of the ~~fiscal~~ calendar year and shall serve a term to expire upon election of officers
73 at the first meeting of the following ~~fiscal~~ calendar year. The role of the chair is to work with
74 the deputy municipal clerk, or designee, to set the meeting agenda, preside over the meetings,
75 serve as spokesperson to the Assembly including, but not limited to the goals presentation,
76 and foster collaboration with local entities and community partners. The vice chair will carry
77 out the chair's duties at such time that the chair is absent or unavailable. The deputy
78 municipal clerk, or designee, shall provide secretarial support.

79 **2.30.050 Resignation.**

80 Should an officer resign from their position prior to expiration of their term, or otherwise is
81 unable or unwilling to perform duties as required of the office, the commission may elect an
82 officer to serve out the remainder of that term. In addition to the above officers, the
83 commission, by a majority vote of its members, may designate and elect or appoint such

90 other officers, assistant officers and agents as it deems necessary at such time, in such
91 manner, and upon and for such terms as it shall prescribe. ~~All officers and agents shall serve~~
92 ~~at the pleasure of the commission, whenever in its judgment the best interest of the~~
93 ~~commission will be served.~~

Commented [HB2]: What does this mean? Does this need to stay in as a standard sentence?

94 **2.30.060 Powers and Duties.**

95 A. The commission will annually identify goals ~~developed~~ through the collection and
96 consolidation of vital and current information on human service trends as well as public
97 input. ~~All~~ goals shall be approved by the Assembly prior to the commission initiating
98 action. All findings of the commission will be made available to benefit and educate city and
99 borough of Sitka decision-makers.

Commented [HB3]: Crystal: Advisory board to assembly
Work with other Commissions

100 B. The commission will perform other activities which are necessary and proper to carry out
101 the above duties and any other actions determined by the Assembly to be beneficial to carry
102 out the health and human service goals necessary in the city and borough of Sitka.

103 C. The commission will coordinate with local entities ~~and community partners~~ such as the
104 ~~Sheet'ká Kwáan~~ Sitka Tribe of Alaska, ~~Sitka Community Hospital~~, and ~~SEARHC~~ SouthEast
105 ~~Alaska Regional Health Consortium~~ as ~~well~~ as applicable non-profits and local businesses
106 providing health/human services to identify human service needs as well as to best streamline
107 the collection and consolidation of vital and current information on human service needs.

Commented [HB4]: Crystal: Work session with Assembly and
Sitka Tribe of Alaska

Presentations biannually from SEARHC and other orgs

108 **5. EFFECTIVE DATE.** This ordinance shall become effective on the day after the
109 date of its passage.

110 **PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of
111 Sitka, Alaska this _____ day of _____, 2025.

112 _____
113 Steven Eisenbeisz, Mayor

114 ATTEST:

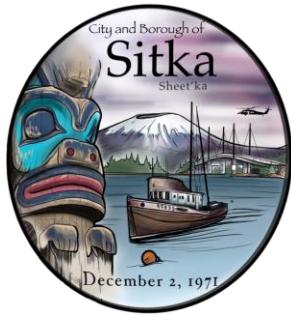
115 _____
116 Sara Peterson, MMC
117 Municipal Clerk

118 _____
119 1st reading: xx/xx/yyyy
120 2nd and final reading: xx/xx/yyyy

121 _____
122 Sponsors:

ITEM D

Discussion/Decision to nominate a commission member to participate as a member of
Sitka's Walkability Action Institute Team



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Health Needs and Human Services Commission

From: Melissa Lunas, Public and Government Relations Director

Date: January 15, 2026

Subject: Participation Request – Walkability Action Institute Sitka Team

Background

The City and Borough of Sitka is participating in the Walkability Action Institute (WAI), a multi-disciplinary training and technical assistance program focused on improving community walkability, safety, and access to everyday destinations. The program is supported in Alaska through collaboration among Alaska Department of Health, Alaska DOT&PF, and the Southeast Conference.

Over the summer, DOH, AK DOT&PF, and SEC worked with Sitka representatives, including Assembly Member JJ Carlson, through a structured process to observe walkability conditions, identify challenges in active transportation corridors, and select a focus area for improvements.

A couple of previous members stepped away from this effort, creating an opportunity to strengthen the team with additional local representation. The City has renewed participation through my role.

Enclosed with this memorandum is a draft summary of the work completed to date, including a few preliminary goals identified by the initial Sitka Walkability Action Institute team. These goals are intended to serve as a starting point for continued discussion and refinement as the team moves forward. While this work reflects contributions from earlier participants, it is not final and may be adjusted as additional perspectives are added and priorities are further developed.

Analysis

The Walkability Action Institute is designed to bring together representatives from public health, transportation, planning, elected leadership, and community partners. Participation from the Health Needs and Human Services Commission would add a valuable public health and community services perspective to Sitka's ongoing work.

At a high level, Sitka's WAI goals focus on:

- Building and maintaining a strong interdisciplinary team to guide walkability and active transportation efforts
- Improving safety in high-use transportation corridors where pedestrians, cyclists, vehicles, and visitors interact
- Strengthening connections between transportation routes and everyday destinations, including community facilities, recreation areas, and visitor-serving areas

Current Sitka WAI team members include:

- Melissa Lunas, Public & Government Relations Director (City representative, replacing Assembly Member JJ Carlson)
- Alexandria Lawrence, Alaska Department of Transportation & Public Facilities
- Kaitlyn Jared, Southeast Conference

Adding a Health Needs and Human Services Commissioner would help ensure that public health priorities, equity considerations, and community well-being are fully integrated into future discussions and potential implementation efforts.

As a result of completing the WAI planning process, Sitka is currently eligible for approximately \$10,000 in implementation funding. This funding may be used for pilot projects, demonstration efforts, safety-related supplies or equipment, and community engagement activities such as public meetings.

Recommendation

Staff recommends that the Health Needs and Human Services Commission consider designating a commissioner to participate as a member of Sitka's Walkability Action Institute team through a motion.

Possible Motion

I MOVE to designate member _____ of the Health Needs and Human Services Commission to participate as a member of Sitka's Walkability Action institute team.



Active People, Healthy NationSM Alaska Hybrid Walkability Action Institute (WAI)/Walkability Virtual Academy (WVA) Team Action Plan

2025 Team Action Plan Guidance:

Each of the six Alaska teams will submit one Active People, Healthy Nation team action plan that includes the following:

- ✓ Must be specific to a **defined geographic location**, such as county, city, or other local area (or Bethel, Dillingham, Fairbanks, Kenai Peninsula, Kotzebue, or Sitka).
- ✓ Must include a **minimum of at least two specific overarching policy, system, or environmental (PSE) goals** and ensuing action step(s). Potential outcomes could reflect those outlined in the [Community Guide](#), CDC real-world example [Implementation Resource Guide](#), or the CDC [Active People, Healthy Nation Physical Activity Strategies](#) list.
- ✓ Regarding the two PSE goals:
 - One must be bicycle, pedestrian, or transit **transportation** related, i.e., “activity-friendly routes”
 - One must be **land use** related, i.e., “everyday destinations”, where people live, learn, work, play, pray, and receive care.
 - The PSE goal(s) must be written in Specific, Measurable, Attainable, Relevant, and Time (**SMART**) format. Your public health team representatives are familiar with writing SMART goals!
 - **We encourage you to submit more than two goals!** Most past teams submitted action plans with 2-6 goals, representative of a variety of active transportation activities.
 - **Your goals can be short-term, intermediate-term, or long-term.** Past teams have submitted goals with timelines ranging as short as the next six months to as long as the next 10 years of strategic planning. The action plan is unique to each location and that location’s future desires, and should be viewed as a living, ever-changing document.
 - **Goals must include at least one action step per goal as a minimum** (but are likely to have more than one action step). If the goal has more than five action steps, teams can adjust the chart by adding additional rows (and remove unused rows).

2025 Active People, Healthy Nation Sitka Team Action Plan

Name of Participant Team: Sitka



Goal #1: Identify at least two additional local champions and team members for the AWAI team by October 2025.

2025 Active People, Healthy Nation Alaska Hybrid WAI/WVA Team Action Plan

1

Estimated reach: The this goal will reach the residents of Sitka, specifically Assembly Members, Committee members, Visit Sitka, SEDC, and CBS Staff

Action Steps (to include timeline):	Responsible Party:	Additional Comments/ Resources Needed:
Action Step 1.1:		
Action Step 1.2:		
Action Step 1.3:		
Action Step 1.4:		

Goal #2: Transportation: Implementing Safety Enhancement Elements/ Features in 4 heavy-use Transportation Corridors in Sitka, Alaska by 2028.

Estimated reach: The benefits of this goal will reach and impact the community members of Sitka, Alaska as well the visitors (primarily Cruise) that make up the bulk of pedestrian traffic in the downtown area.

Action Steps (to include timeline):	Responsible Party:	Additional Comments/ Resources Needed:
Action Step 2.1:		
Action Step 2.2:		
Action Step 2.3:		
Action Step 2.4:		
Action Step 2.5:		
Action Step 2.6:		
Action Step 2.7:		
Action Step 2.8:		
Action Step 2.9:		

Goal #3: Land Use: Implement up to Five corridor improvements along the Lincoln Street Roadway Corridor from Jeff Davis St to Metlakatla St for Vehicle and Active Transportation use to better connect travelers to the trails and facilities of the Sitka Totem Pole Historical Park by 2027. (Roads to Trails)



Estimated reach: The benefits of this goal will reach and impact the community members of Sitka, Alaska, the visitors that wish to visit the park and park event attendees.

Action Steps (to include timeline):	Responsible Party:	Additional Comments/ Resources Needed:
Action Step 3.1:		
Action Step 3.2:		
Action Step 3.3:		
Action Step 3.4:		
Action Step 3.5:		
Action Step 3.6:		